



20402

Dear Parents,

Welcome to a new school year, and thank you for choosing Deer Valley Unified School District for your child's education.

DVUSD is committed to providing an extraordinary educational experience for every student in a very safe environment. We value your partnership in every aspect of your child's experience and believe the Student Rights and Responsibilities Handbook will provide you information and direction in working with your student's school.

This handbook is provided to you so that everyone involved in your child's experience at school, including your child, knows the expectations and consequences of behavioral choices. I want to emphasize the importance of the school-parent partnership that is expected in DVUSD's approach to student discipline.

There are several resources within this handbook that may be particularly helpful to you. Included is information on the DVUSD Positive Behavior Intervention and Supports (PBIS) framework that provides the foundation for our social-emotional student wellness programs. Various other topics are included to assist families in finding information about behavior expectations, student rights and infraction definitions and consequences. In addition, we have included a directory titled, [A Guide To Problem Solving](#), to assist families in finding answers to questions. Please review the information with your child to ensure they understands the expectations for behavior.

Maintaining a positive, disruption-free school environment is vital to student academic success. All of us—students, parents, and educators—are partners in fostering a positive environment. DVUSD places heavy emphasis on building school cultures that are proactive, safe, and supportive.

Thank you for your continued support and trust as we maintain a safe, orderly, and caring environment.

Purpose of the Students Rights & Responsibilities Handbook

The purpose of this handbook is to build common understanding among all stakeholders of their responsibilities, rights, and expectations for building a positive and productive school culture.

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A Guide To Problem Solving

Our goal of effective communication includes assisting you with issues you may be having and getting answers to you quickly. Therefore, the Deer Valley Unified School District has established procedures to effectively and efficiently respond to questions, concerns and suggestions from parents and community members. This guide will assist parents and community members in finding the correct staff members to respond to your needs. DVUSD values solving problems efficiently at the lowest steps and the majority of questions and problems are answered best by school personnel. Therefore, board policy (KE-B) requires an attempt to resolve the issue at school level first. The Governing Board will make final resolution decisions if all listed steps are unsuccessful. The Deer Valley Unified School District is here to meet the needs of all students, staff, parents and community members.

General School Questions

Aspire Discipline

The goal of Aspire, Deer Valley School, is to promote a continuum of educational services to all students enrolled in online learning. Aspire students are expected to adhere to the same policies and procedures as those students attending our brick and mortar campuses. Aspire

Being left out is not always bullying. If a child is not invited to a party or event, it may be because the child is not a friend of the child they know, and be invited to every function or event.

Experiencing conflict is not bullying. Learning to deal with conflict is a normal part of growing up. The key is for children to learn how to solve their problems peacefully and respectfully.

Not playing fair is not bullying. Wanting a game to be played a certain way is not bullying. Children understand the concept of sharing, and should take turns being in charge of the game.

When observing the unkind behaviors your child experiences, be sure to label them correctly. This will help you know how to handle the situation appropriately so that your child can learn and grow from it.

(Ref.

If the reg

When student email addresses are utilized, it is important to note that students in grades K-8 can only email DVUSD staff members from their school accounts and cannot receive email from any outside email address. Outside individuals and companies will not be able to communicate with children in these grades.

Our District utilizes several computer software applications and web-based services operated by third parties. In order for our students to use these programs and services, certain basic information (generally student name, username, and email address) must be provided to the website operator. Under the federal (COPPA) law, these websites must notify parents and obtain parental consent before collecting information from children under 13 years of age. For more information on COPPA, please visit [ftc.gov/tips-advice/business-center/guidance/complying-coppa-frequently-asked-questions](https://www.ftc.gov/tips-advice/business-center/guidance/complying-coppa-frequently-asked-questions).

Under the (COPPA), verifiable parental consent is required for students under the age of thirteen (13) if accounts containing this information are created for them on third party websites or online services. Limited information for your child consisting of first name, last name, birth date, username and email address, and generalized location information as determined by such technologies as GPS, IP address, device sensor data, and wifi access points may be provided to the online resource for the purpose of securing confidential credentials and access to the technology for the student. This information

Court Unified Truancy Suppression Program (CUTS)

The CUTS program, administered by the Division of Campus community services under the direction of the Maricopa County Juvenile Probation Department, is a diversion program designed for juveniles who commit a first or second truancy offense and are willing to take responsibility for their behavior. CUTS consists of a probation officer, school official, parent and student coming together to address truancy. The goal of the program is to help the student understand the consequences of their behavior and to provide them with the support and resources needed to succeed in school. When a student is confronted by a team, including parents, school officials and a representative of the Court, the student is less likely to continue the behavior.

Department of Child Safety

School personnel are often the source of referral for child abuse allegations because of their extensive contact with children on a daily basis. They are often the first people to whom children disclose abuse or who suspect abuse because they recognize behavioral or physical changes in the children. School personnel are

Directory of DVUSD Schools

Anthem (K-8)
31020 N.E. Freedom Way
Anthem, AZ 85086
Phone: 623-376-3700
anthem.dvusd.org

Arrowhead (K-6)
7490 W. Union Hills
Glendale, AZ 85308
Phoenix: 623-376-4100
arrowhead.dvusd.org

Sierra Verde (K-8)
7241 W. Rose Garden Lane
Glendale, AZ 85308
Phone: 623-376-4800
sierraverde.dvusd.org

Sonoran Foothills (K-8)

Dress Code

The District encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.

During the school day:

Clothing must cover the entire buttocks and not be see-through. Shirts and tops may not expose bare midriffs, bare shoulders, nor be deeply or narrowly cut in the front, back, or under the arms. Halter

If a school administrator believes that a long term suspension may be warranted as a result of alleged misconduct of a student, the administrator/designee will notify the parent(s) in writing. The school administrator/designee shall also notify the School Operations Coordinator to schedule a long term suspension hearing.

If a long term suspension hearing is scheduled, the District will send by certified mail, or deliver, or cause to be mailed or delivered, notice of the hearing to the student's parent(s) at least five (5) working days prior to the hearing. The notice shall contain:

The time, date and place of the hearing.

The name of the hearing officer.

A description of the alleged misconduct, the standard of student conduct allegedly violated and the proposed discipline.

A copy of [Policy JKD](#) and [A.R.S. 15-840](#), [15-841](#), [15-842](#), [15-843](#), and [15-844](#).

A statement that the student and his or her parent(s) are entitled to various procedural rights as described in this policy.

A statement that notice must be given to the superintendent/designee at least 24 hours before the hearing if the student or his parent(s) will have an attorney present.

The hearing shall be held at the time and place stated in the notice unless all interested parties agree otherwise. In the event the District is unable to contact the parents or guardians after taking reasonable steps to do so, the District may proceed to hold a hearing or take other steps regarding the discipline of the student.

At the conclusion of the hearing, the hearing officer shall determine whether discipline will be imposed, and, if deemed appropriate by the hearing officer, a long term suspension

The accounting for pupils subject to disciplinary action shall contain an entry of:

Pupil's full name.

Time, place and date of the offense or offenses, behavior observed.

Family Educational Rights & Privacy Act (FERPA)
Annual Notification To Parents
Regarding Confidentiality Of Student Education Records
[[34 C.F.R. 300.561](#) and [300.572](#)]

Dear Parent,

The Family Educational Rights and Privacy Act ([FERPA](#)) affords parents and students over 18 years of age established written policies regarding the collection, storage, retrieval, release, use, and transfer of student educational information collected and maintained pertinent to the education of all students to ensure the and procedures are in compliance with:

The Family Education Rights and Privacy Act; Title 20, United States Code, Sections 1232g and 1232h; and the Federal Regulations ([34 C.F.R. Part 99](#)) issued pursuant to such act;

Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 ([USA PATRIOT Act](#));

No Child Left Behind Act of 2001 ([NCLB](#));

The Individuals with Disabilities in Education Act; 20 U.S.C. Chapter 33; and the Federal Regulations ([34 C.F.R. 300](#)); and

[A.R.S. 15-141](#) and [15-142](#)

Student education records are collected and maintained to help in the instruction, guidance, and educational progress of the student, to provide information to parents and staff members, to provide a basis for the evaluation and improvement of school programs, and for legitimate educational research. Student records maintained by the District may include but are not limited to identifying data, report cards and transcripts of academic work completed, standardized achievement test scores, attendance data, reports of psychological testing, health data, teacher and counselor observations, and verified reports of serious or recurrent behavior patterns.

These records are maintained by the District under the supervision of the school administrator at the school the student attends or last attended and are available only to the teachers and staff members working with the student. Upon request, the school discloses education records without consent to officials of another school District in which a student seeks or intends to enroll. Otherwise, records are not released to most agencies, persons or organizations without prior written consent of the parent ([34 C.F.R. 99.7](#)).

You shall be informed when personally identifiable information collected, maintained, or used is no longer needed to provide educational services to your child. The information must be maintained for four (4) years after the date your child was last enrolled in this school District.

You have the right to inspect and review any and all records related to your child within forty-five (45) days of the day of receiving a request for access, including a listing of persons or organizations who have reviewed or have received copies of the information ([34 C.F.R. 99.7](#)).

school students, they are offered an even wider variety of options for both breakfast and lunch. Options

SAFE AND HEALTHY EATING

Each cafeteria encourages your student to be seated upright when eating and not to be distracted. Please encourage them to eat slowly, take small bites, and fully chew and swallow their food before talking or laughing. If you pack a lunch and send it with your child, please avoid food items that could be difficult to chew or which could possibly cause choking. Please encourage your student not to eat while walking, running, or playing. Do not put any food item in the mouth or putting large amounts of food into the mouth. Eating in the cafeteria should be fun and social, but eating in the cafeteria is a privilege. For those who misbehave or fail to follow these directions, cafeteria privileges may be revoked.

CLASSROOM PARTIES and OTHER FOOD SALES

Classroom parties are exempt from the Smart Snacks Standards. Maricopa County Environmental Services states that only store-bought items can be served in the classroom. The store-bought items should not require refrigeration and must arrive in the classroom sealed. (For example, parents cannot open the package of cupcakes to add extra decorations.) Students and parents can bring in and serve fruits and vegetables that are washed and cut in the classroom to be served immediately. Concession/DECA stores can sell pre-packaged/unopened foods that do not require refrigeration and that meet Smart Snacks Standards.

Food deliveries to students from delivery services or restaurants are not allowed during the school day. Any food items delivered will be held in the office for pick up at the end of the school day.

Gang Activity Or Association

Gangs that initiate, advocate, or promote activities that threaten the safety or well-being of persons or property on school grounds or disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti, pictures, drawings, etc., or the presence of any apparel, jewelry, accessory, or manner of dress or grooming that, by virtue of its color, arrangement, trademark, symbol, or any other attribute indicates or implies membership or affiliation with such a group is prohibited because of the danger such activities and dress also present a clear and present danger to other District students and to District staff members.

Any activity involving initiation, hazing, intimidation, assault, or other activity related to group affiliation that is likely to cause or does cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students or others is prohibited.

Any student wearing, carrying, or displaying gang paraphernalia and/or exhibiting behavior or gestures that symbolize gang membership, or causing and/or participating in activities that intimidate or adversely affect the educational activities of another student or the orderly operation of the schools shall be subject to disciplinary action.

(Ref. DVUSD [Policy JICE](#))

General Behavioral Expectations

Students are expected to conduct themselves in a manner that is consistent with the vision, goals, and beliefs of the Deer Valley Unified School District. Accordingly, students are prohibited from engaging in behavior that (1) obstructs, disrupts, or interferes with the educational, administrative, disciplinary, or other activity sponsored or approved by the District, (2) endangers or threatens the safety of any person, or (3) inflicts or threatens to inflict damage on property of the District, employees, students, or others. In addition, students who have committed or are believed to have committed a crime may be subject to school discipline ([A.R.S. 15-843\(B\)\(4\)](#)).

School rules and other reasonable expectations of appropriate student behavior are extended to include student conduct while off campus during the regular school day. This may include student conduct while traveling to and from school, and during lunch and release times. School authorities may discipline a student for any misconduct while off campus during these times. School rules will be enforced for all school events on or off District property. Disciplinary action will be imposed for improper conduct off campus when it is found

Individuals with Disabilities Education Act IDEA

Special Instructional Programs

The District will ensure that all children, including those in its jurisdiction who have suspected disabilities are identified, located, and evaluated. The process of identifying, locating, and evaluating students with disabilities is important to the provision of educational opportunities

A recommended suspension of a special education student for more than ten (10) consecutive days, or a series of suspensions totaling more than ten (10) days, may constitute a change of placement and shall require a manifestation determination review conference. Such a conference shall be for the purpose of determining whether the conduct of the student was a direct result of the student's disability. The school district shall be notified in writing that a possible suspension and/or expulsion is being considered.

For the manifestation determination review conference to occur, a manifestation determination review (MDR) team is convened. The MDR team is comprised of members of the IEP team on the school staff that are knowledgeable about the nature and extent of the student's disability and the school district's policies and procedures for suspending and expelling students.

Injunctions Against Harassment

An injunction is a civil order issued by a court. The order prohibits a person from harassing or annoying another person.

Occasionally, a student will petition a court to issue an injunction against another student on that campus. If the court issues the order, please keep in mind the following:

The injunction is effective only when the defendant is served with a copy of the injunction.

A copy of the court order must be given to the school.

The injunction expires one year from the date of service, unless otherwise stated on the order.

We are legally obligated to enforce the order of the court. Therefore, when a student is served with an order of the court, we will do so much as possible while at school.

Internet & E-Mail User Agreement

The purpose of this agreement is to provide for students/users to conduct research and communication in accordance with the District curricula. Independent access to network resources is provided to all students. Users agree to act in a considerate and responsible manner. Access is provided to all users on a non-exclusive basis. Students are responsible for appropriate behavior/communication while using the Internet, just as they are in classrooms or school buildings. Network storage is provided to all users. All network administrators/teachers may review files and communications. We ensure responsible use of the Internet by requesting a search history of all users. File use meets the District's intent as a tool for academic purposes. File use is not monitored. Communications are public and often uncensored and students must be aware that communications are controversial or inaccurate from all around the world. The District's policy is to promote the safety and security of all users. The District is not responsible for the accuracy or appropriateness of information received or unavailable information. Outside of school, families must bear the responsibility for their children's use of the Internet. They also must do with information sources such as television, telephone, and print media. E-Mail privacy is not guaranteed.

11. Tamper as defined in [A.R.S. 13-2316](#) and as described under the infraction Computer/Network Infraction/Telecommunication Device and in the DVUSD Student Rights and Responsibilities Handbook
12. Students may not install, copy, or download games, music, movies, and any unauthorized software or violate any copyright laws
13. Unauthorized access to District network resources
14. Unauthorized access to District network resources

Sanctions:

1. Violations of the above may result in a loss of access
2. Violations of the above may be subject to disciplinary action including expulsion/dismissal
3. When applicable, law enforcement agencies will be involved

By not signing the Internet and E-Mail User Agreement, you must be aware your child may:

1. Observe other students using the Internet
2. Witness classroom teachers using the Internet as an instructional tool
3. Witness other campus staff using the Internet for instructional purposes

(Ref. DVUSD [Policy IJNDB](#))

Interviews, Searches, & Arrests

Interviews

School officials may question students regarding matters incident to school without limitation. The parent will be contacted if a student interviewed is then subject to discipline for a serious offense. A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

maintain the safety of themselves and those they are employed to protect. (Ref. DVUSD Board [Policy JIH, JIH-EB, JIH-EC](#))

Medications On Campus

All prescription medications must have a written order from the physician stating the name of the medicine, the dosage, and the time it is to be given and must be stored in the Health Center:

Written parent permission medication forms are available in the Health Center if medication is needed during the school day. Each bottle of medication must be in the original container and the medication form filled out and on file in the Health Center. (Ref. DVUSD [Policy JLCD-E](#))

Inhalers and self-administration forms must be completed and signed. The form will be filed in the Health Center. (Ref. DVUSD [Policy JLCD-R](#))

Diabetes Self-Management Authorization Form must be completed and signed, if a student is authorized to carry and self-administer diabetic medications. A student may carry a copy of the Diabetes Self-Management Authorization Form (DVUSD Form HS P-4) with supplies. A copy will be on file in the Health Center.

All over-the-counter medications must be stored in the Health Center:

Written parent permission medication forms are available in the Health Center if medication is needed during the school day. Each bottle of medication must be in the original container and the medication form filled out and on file in the Health Center.

Medications needed during field trips must be furnished by the parent to the teacher. All medications must be in their original containers with label intact and will be kept with the teacher or trip leader for the duration of the field trip. A Field Trip Medical Permission Form must be filled out and returned to the teacher prior to the field trip.

Medication may not be shared with others. Failure to follow these rules could lead to consequences, including suspension.

What is SW-PBIS?

School-Wide PBIS is a proactive strategy for defining, teaching and supporting student behavior resulting in academic and social gains and a positive school environment. Deer Valley launched a District initiative for School-wide Positive Behavioral Interventions and Supports in 2012. All schools have implemented the key foundations of PBIS that will support the social-emotional programs that each campus has to offer.

Why does PBIS work?

Research shows that when a school environment is positive and predictable, students feel safer, have better academic performance, higher test results and make better behavior choices. Schools also show a gain in instructional time, reduction in out of school suspensions and discipline referrals and show a decrease in referrals to Special Education.

Is it a curriculum?

No. PBIS is not a curriculum, but a process of planning and problem solving that includes direct teaching of social behaviors like academics. The basic PBIS approach is to use proactive, research-based strategies to teach clearly defined behavioral expectations. Most importantly, it establishes ongoing behavior supports that can be used by ALL students, staff, volunteers, parents and community members.

For additional information about PBIS and positive practices, please visit www.pbis.org and www.koi-education.com.

Progressive Discipline

Progressive discipline

References For Key Rules On Behavior

A teacher may remove a student from a classroom who is disruptive or abusive. ([A.R.S. 15-841.A.2](#))

E. A teacher shall determine whether to promote or retain a pupil in grade i

Seclusion

Written Parental Notification Regarding Seclusion in Deer Valley Public Schools

The Arizona Legislature passed House Bill 2476 regarding seclusion in public schools which was incorporated into [A.R.S. 15-843](#).

Under [A.R.S. 15-843](#), the Superintendent shall ensure that disciplinary policies involving the seclusion of pupils left alone in an enclosed space shall include the following:

A process for prior written parental notification that seclusion may be used for disciplinary purposes

A process for written parental consent before seclusion is allowed for any pupil in the School District. The policies shall provide for an exemption to prior written consent if a school principal or teacher determines that the pupil poses imminent physical harm to self or others. The school principal or teacher shall make reasonable efforts to notify the parent or guardian of the same day that seclusion was used.

In complying with the law, we are providing you with a written parental notification regarding seclusion. DVUSD would follow the same procedures adopted for seclusion. Each school shall implement positive, evidence-based, safe, and timely plans and procedures for all students including those who exhibit behaviors that interfere with learning or who place themselves or others in danger. Deer Valley has chosen not to use seclusion for disciplinary purposes. This practice would only be utilized in a crisis situation. The use of seclusion is to be used only in an emergency to protect persons from imminent, serious physical harm. If this were to be the case, parents would be notified within 24 hours of the incident. A de-briefing with the affected staff, parents, and, if appropriate, the student will be conducted within a reasonable amount of time. During the debriefing, a determination must be made regarding the need for a functional behavior assessment to be proactive as to not have the incident occur again.

Prohibited uses of seclusion in Deer Valley:

Seclusion will not be used as punishment for violations of school rules, for repetitive behaviors, or because of teacher anger towards the student.

Seclusion will not be harsh, severe, or out of proportion with the situation and the age and physical condition of the student.

The determination of whether a student has a physical or mental impairment that substantially limits a major life activity must be made on the basis of an individual inquiry. The Section 504 regulatory provision at 34

Student Records Directory Information

During the school year, District staff members may compile non-confidential student directory information specified below.

According to state and federal law the below-designated directory information may be publicly released to educational, occupational or military recruiting representatives without your permission. If the Governing Board permits the release of the below-designated directory information to persons or organizations who inform students of educational or occupational opportunities, by law the District is required to provide the same access on the same basis to official military recruiting representatives for the purpose of informing students of educational and occupational opportunities available to them, unless you request in writing not to release the student's information without your prior written consent.

If you want the below-designated information about your student to be released to any person or organization without your prior written consent, you must notify the District thro[()] TJE.83 Tm0pportuni

Student Responsibilities

A responsibility is an obligation one has to ensure that the rights of all are protected.

All students have the responsibility to:

Attend school to receive an education.

Schools cannot educate students who do not attend. Students must attend school daily unless ill or legally excused.

Be on time for all classes.

Students who enter a classroom after a lesson has begun are interfering with the rights of others

Student Rights

A right is a privilege to which one is justly entitled.

Equal Educational Opportunity

Schools must provide all students the opportunity to receive a quality education.

Each student has the right of access to a professional staff and the facilities necessary for an instructional and co-curricular program.

The Deer Valley Unified School District does not discriminate among its students on the basis of race, sex, color, disability, religion, or national origin.

Policies expressly prohibit behavior on District property that will disrupt the educational process and/or damage the dignity, self-esteem, integrity and safety of any individual.

Right to Access Educational Resources

A student has the right to be informed of school board policies, District regulations, and the rules of the

A student is entitled to be informed of the academic requirements of courses, to be advised of progress, and

Students are permitted to express themselves, as long as the expression does not materially and substantially disrupt the operation of the school, is not vulgar, obscene, or profane, and otherwise complies with the law, board policy, District regulations, and school rules.

Student & Staff Self Defense

Student Use of Physical Force in Self Defense

Reasonable use of physical force in self-defense, defense of others and defense of property will be considered as a mitigating factor in determining penalties for misconduct. The threat or use of physical force by a student is not reasonable:

trust and who is able to help them. If the student does not feel that they can report the bullying or threat in person, they should write a report explaining the situation.

The student should:

- Tell what happened to them and their response to the event.
- Tell who bullied them and who saw it happen.
- Tell where the incident happened and how it happened.
- Write down everything that happened.
- Get help from a person in authority such as a teacher or counselor.
- See the school nurse if the bullying or threat is physical in nature.

Students may report an incident of bullying to any adult on the school campus. The person contacted will inform the school administration and an investigation will begin. The definition and consequences for bullying are outlined in greater detail on page 47 of this handbook.

Visitors To School

DVUSD welcomes visitors to all of our campuses. All visitors are required to report to the school office upon arrival on campus. All visitors will be issued a visitor badge. For those who wish to visit a classroom during the school day, it is expected that the teacher and the principal be contacted in advance to arrange a day and time for such a visit so as to avoid any conflicts with the school schedule. No person may enter onto school premises, including visits or audits to a classroom, without approval by the principal. (Ref. DVUSD Board [Policy KI-R](#))

Visitation/Observation Form in advance of the visit. School administration/designee will then notify parents of the scheduled observation time and accompany them to the observation.

So the school office to schedule a date and time to meet that works for all parties.

Visitors to our campuses are expected to adhere to the same policies and procedures as our students and staff, including dress code. If a visitor causes a disruption or otherwise violates a policy, procedure, or law while on a DVUSD campus and the campus administrator deems it necessary for the safety and security of students, staff, and other visitors, the visitor will be immediately removed and local law enforcement may be contacted. Visitors may be escorted while on campus.

Volunteers On Campus

Volunteering is a scheduled, pre-arranged activity. When a volunteer expresses an interest in working at school and wants to assist with the type of jobs for which help is needed, there are District guidelines that must be followed for safety and legal reasons before a volunteer begins to work. For the purposes of these

Discipline Guidelines: Grades PreK-12

The following pages outline DVUSD discipline infractions and the consequences that may be given to a student when a policy is violated.

Please keep in mind:

Discipline Guidelines: Grades PreK-12

Infraction	Definition	Recommended Consequence	
		Minimum	Maximum
*Aggravated Assault	An assault accompanied by circumstances that make the situation severe, such as the use of a deadly weapon or dangerous instrument; causing serious physical injury to		

Discipline Guidelines: Grades PreK-12

Infraction	Definition	Recommended Consequence	
		Minimum	Maximum
Attendance Violation, Other	Being absent from class or school ten percent of the school year, or having five unexcused absences.	Parent/student/ administrative conference	Loss of credit/CUTS
*Bomb Threat	Threatening to cause harm using a bomb, dynamite, explosive, or arson-causing device.		

Discipline Guidelines: Grades PreK-12

Infraction	Definition	Recommended Consequence	
		Minimum	Maximum
Computer/ Network Infraction/ Telecommunication Device	Failure to use hardware, software, electronic devices, web pages and networks for the intended educational use or in a manner that causes disruption at a campus or any District facility. This includes tampering or unauthorized access of any computer, computer system, or network.	Conference/ Restitution	10 day suspension/ Restitution
Contraband	Any item whose use, possession, sale or		

Discipline Guidelines: Grades PreK-12

Recommended Consequence

Discipline Guidelines: Grades PreK-12

Infraction	Definition	Recommended Consequence	
		Minimum	Maximum
Elopement	Leaving an assigned area without permission from or knowledge of staff.	Parent/student/ administrative conference	3 day suspension
Endangerment	Recklessly or intentionally creating a risk of injury or imminent injury to another. Consequence depends on the potential severity of harm.	1 day suspension	Expulsion
*Extortion	The act of knowingly obtaining or seeking to obtain property or services, or causing or seeking to cause another to act in a manner by means of a threat to do any of the following: (1) cause physical injury; (2) cause damage to property; (3) engage in illegal conduct; or (4) make false accusations. (A.R.S. 13-1804)	3 day suspension	Long term suspension
Fighting	When two or more persons engage in any violence toward each other in an angry or		

Discipline Guidelines: Grades PreK-12

Infraction

Definition

Recommended Consequence

Minimum

Discipline Guidelines: Grades PreK-12

Infraction	Definition	Recommended Consequence	
		Minimum	Maximum
Theft	Taking property that belongs to another without personal confrontation, threat, violence, or bodily harm. Theft does not include confiscation by school authorities of property not permitted at the school. NOTE: In the event of theft or damage, personal items brought to school, such as musical instruments, radios, electronics, etc., are not covered by District insurance. (A.R.S. 13-1802)	1 day suspension/ Restitution	10 day suspension/ Restitution
Threat or Intimidation	When a person indicates by word or conduct the intent to cause physical injury or serious damage to a person or their property. (A.R.S. 13-1202)	Mediation	Expulsion

Discipline Guidelines: Grades PreK-12

Infraction	Definition	Recommended Consequence	
		Minimum	Maximum
Verbal or Written Provocation	Use of language, gestures, or any other communication that may incite another person or other people to fight.	Conference	Long term suspension
Weapons (no threat)	May include but are not limited to the possession of billy clubs, brass knuckles, knife with a blade length more than 2.5 inches, nunchakus, and other prohibited items as listed in A.R.S. 13-3101 .	10 day suspension	Expulsion
*Weapons (w/Threat)	May include but are not limited to billy clubs, brass knuckles, knife with a blade length more than 2.5 inches, nunchakus, and other prohibited items as listed in A.R.S. 13-3101 accompanied by a verbal or physical threat of violence against a person or damage to District property.	Long term suspension	Expulsion

Glossary of Consequences

Because some consequences apply to certain problems and not to others, it is not possible to list disciplinary options in a strict order of progression from less to more serious. Student discipline is progressive in nature, and this glossary is generally organized to present consequences of misconduct in order of increasing severity.

Conference

A teacher, administrator, or other staff member will talk with the student about expected behavior and the consequences of misconduct.

Parent Involvement

A teacher or administrator will discuss student behavior with parent/guardian, seeking cooperation in creating a positive behavioral change.

Loss of Privileges

Any privilege that is abused may be revoked, pending behavior change or fulfillment of reasonable requirements. Privileges may be restored to students partially or fully and may depend upon development of a behavioral contract. Loss of participation in extracurricular activity.

Detention/Campus community service

Detention is mandatory time spent in an assigned location.

